Cedar Crest College

Administrative Unit/Department Assessment Plan/Report, Academic Year\_\_\_\_\_\_\_\_\_\_\_\_

Due

**ADMINISTRATIVE UNIT/DEPARTMENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Director: \_\_\_\_\_\_\_\_\_\_ Department Staff Members:**

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**Cedar Crest College Mission**

Cedar Crest College is a liberal arts college for women dedicated to the education of the next generation of leaders.

Cedar Crest College educates the whole student, preparing women for life in a global community.

**Administrative Unit/Department Mission:** [Note: Unit/department mission should align with the College mission and the work of the administrative unit should connect to and support the College mission.]

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**Broad Principles**

* Scholarship, Liberal Arts, Creativity
* Women’s Leadership
* Civic Engagement
* Global Connectivity
* Health and Wellness

Unit/Department Goals to be Assessed Over a 5-year Period (state which Broad Principle each goal aligns with):

1. Goal:

2. Goal:

3. Goal:

4. Goal:

Unit/Department Objective to be Assessed (*Note: Do not try to assess all objectives in one year; focus your assessment efforts on one or two objectives that you believe may be areas for improvement)*:

To improve the preparation of peer tutors

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| **Strategies:**  List initiatives we will undertake to accomplish this objective. | **Support:**  What guidance, resources, & support are needed to accomplish this strategy? | **Lead Responsibility:**  Who will make sure this strategy is accomplished? | **Method:**  How will we assess achievement of the objective? | **Quantitative Target or Criteria for Success:**  What results will indicate that we’ve achieved the objective? | **Timeline:**  When will we assess achievement of the goal? When will we report the results? | **Value:**  How will we use these results to make progress toward the stated objective? |
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**Assessment Report for Academic Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Goal #1**

**Results:**

**Closing the Loop (How will the results be used to improve programs and services and inform planning and resource allocation decisions?):**

**Goal #2**

**Results:**

**Closing the Loop (How will the results be used to improve programs and services and inform planning and resource allocation decisions?):**